



SYSTEMS OF EDUCATION

## JD Overview

**Systems of Education is seeking a Backbone Leader to be housed within the Community Foundation of Jackson Hole.**

**Job Title:** Backbone Leader of Systems of Education

**Location:** Jackson, WY

**Salary:** Salary starts at \$95,000. Full benefits are included.

**Target Start Date:** August, 2023

**Overview:** Systems of Education and the Community Foundation of Jackson Hole seek a full-time backbone leader to facilitate ongoing collective impact among K-12 schools, out-of-school education organizations, businesses, and government agencies to make out-of-school time more equitable, accessible, and enriching for all students and families in Teton County, Wyoming.

The backbone leader will be responsible for the following activities:

- Providing strategic guidance toward Systems of Education's (SOE) vision
- Guiding, coordinating, and facilitating SOE activities
- Cultivating community engagement in support of SOE's work
- Establishing shared measurement, learning processes, and frameworks to evaluate progress
- Advancing funding to support SOE

**Application:** Please review the full job description and submit a resume and cover letter to [careers@cfjacksonhole.org](mailto:careers@cfjacksonhole.org) by June 25th, 2023.



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## BACKBONE LEADER OF SYSTEMS OF EDUCATION – JOB DESCRIPTION

### SYSTEMS OF EDUCATION (SOE) BACKGROUND

From birth through age 18, a child spends 87% of waking hours outside of a K-12 classroom. Systems of Education addresses educational opportunities and challenges for out-of-school time through collective impact focused on making this time more equitable, accessible, and enriching for all students and families in Teton County, WY.

### BACKBONE LEADER RESPONSIBILITIES

Using the [collective impact framework](#), the backbone leader will perform the following functions:

#### **Provide strategic guidance towards SOE's vision**

- Support the development of strategies that advance long-term goals including a commitment to equity and integration of place-based education and [UNESCO's Sustainable Development Goals and Key Competencies for Sustainability](#)
- Facilitate communication between members of SOE including regular meetings of the Steering Committee and Working Groups and engagement of individual members

#### **Guide aligned activities**

- Project manage priority activities identified by the Steering Committee and Working Groups
- Manage SOE's administration including budget, communications, impact measurement, information systems, and other support functions

#### **Cultivate community engagement and ownership**

- Serve as a neutral public face of SOE, in service of a strategy that is community-wide
- Develop and oversee a community engagement plan that includes voices of those with lived experience in all facets of the community
- Represent SOE on local, regional, national, and international education collaboratives that provide an opportunity to learn and share best practices

#### **Establish shared measurement and learning**

- Work with partners to identify qualitative and quantitative indicators required to make decisions and improve collaboration
- Track and report on progress of SOE against agreed upon success measures and implementation milestones

#### **Advance funding for SOE efforts**

- Publish reports that demonstrate the collective impact of SOE for funders and member organizations
- Identify funding opportunities for collective impact and lead collaborative application and reporting processes

#### **Serve as a leadership team member of the Community Foundation of Jackson Hole**

- Attend internal staff, board meetings, and external events as applicable
- Participate in all team and culture building activities and serve as a professional representative of the organization



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#### IDEAL EXPERIENCE, SKILLS, AND ATTRIBUTES

- Demonstrated commitment to equity, addressing inequities, and experience working with marginalized groups
- Experience fostering collaboration among diverse stakeholders, brokering agreement between different stakeholder groups, and helping coalitions to navigate power dynamics
- Ability to think and problem solve at a systems level
- Demonstrated success leading teams to achieve strategic goals
- Ability to adapt and create dynamic structures within changing contexts
- Ability to cultivate meaningful relationships and build trust with individuals and among groups
- Understanding of Teton County's cultural, economic, and environmental landscape and how it interact with education and families
- Ability to apply place-based education and [UNESCO's Sustainable Development Goals and Key Competencies for Sustainability](#) into strategic planning
- A humble, thoughtful, and strategic facilitator who can both inspire and manage collective impact
- Comfort working, planning, and managing multiple priorities in a context of change and ambiguity
- Excellent written and verbal communication skills, including presentation
- Experience collecting, synthesizing, and sharing data in order to track progress, make strategic decisions, measure goals, and communicate growth

#### SALARY AND BENEFITS

The starting salary for the weaver position is \$95,000 and includes medical and retirement benefits.

#### HOW TO APPLY

Please submit a resume and cover letter to [careers@cfjacksonhole.org](mailto:careers@cfjacksonhole.org). In your cover letter, please address the following questions:

1. What opportunities do you see to make out-of-school time more equitable, accessible, and enriching for all students and families in Teton County, WY?
2. How can SOE best demonstrate its collective impact to stakeholders?
3. What skills do you think are most critical for collective impact work and how have you cultivated those skills in yourself?

**Notice of process:** Applications will be reviewed by the Community Foundation of Jackson Hole and the SOE steering committee. All finalists will be made aware of the local leaders who will review their application prior to the final interview.

*As an equal opportunity employer, we value diversity, equity, and inclusion. We are committed to equal employment opportunity regardless of age, disability, ethnicity, gender, gender identity, marital status, national*



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*origin, race, religion, sexual orientation, or veteran status. Women, minorities, LBGTQIA individuals, veterans, and candidates with disabilities are encouraged to apply.*

*Applications period: **May 8, 2023 and closing on June 25, 2023.***