



Communication Guidelines for Grant Recipients

Please follow these guidelines to acknowledge grants from the Community Foundation of Jackson Hole.

1. **Recognition:** Acknowledge the Community Foundation's support with our name and logo in publications, programs and signage for any event or presentation that received grant funding. Please always use our full name—Community Foundation of Jackson Hole—when referencing the Foundation. Where possible, please include the written acknowledgement below as well as the logo:

This grant was made possible by the Community Foundation of Jackson Hole.

-OR-

This project was funded (or partially funded) by a grant from the Community Foundation of Jackson Hole.

2. **Logo Use:** Our logo suite is available here: cfjacksonhole.org/apply/grant-programs/. There are two logo versions in both color and black and white. Use whichever best fits your publication preserving original colors. Place the logo upright and do not alter it in any way. Use the Foundation's logo in: newspaper ads; TV ads; newsletters, postcards, brochures; websites and on social media channels. Contact Shelby Read at sread@cfjacksonhole.org with any questions.
3. **Your Board of Directors:** Please notify your board about your recent grant from the Community Foundation of Jackson Hole.
4. **Foundation Description:** Please use the description below, if needed.

About the Community Foundation of Jackson Hole: The Community Foundation of Jackson Hole improves lives through philanthropic leadership. The Foundation has helped make giving smarter, nonprofits more effective and our community stronger for 30 years. Addressing critical community needs, the Foundation administers various grant programs and supports organizations based on impact and capacity. The Community Foundation of Jackson Hole manages over \$70 million in assets and our annual event, Old Bill's Fun Run, has raised over \$159 million for local nonprofits. Since inception, donors have relied on the Foundation's experienced staff to assist with their current and planned giving. We provide insight about community needs, due diligence and simplified administration. Funds at the Community Foundation are carefully guarded, prudently invested and wisely used.

5. **Share Photos:** Share images, media coverage, and publications about programs and initiatives that our grants fund. The Foundation highlights grantees through social media, on our website and in our annual report. Email images with labels or captions to Shelby Read at sread@cfjacksonhole.org. Contact Shelby at 307-739-1026 with questions about publicizing your grant.
6. **Video of Programs:** Please share video footage of programs that we have helped fund. We will help share this through social media and perhaps in future newsletters to constituents. Share footage with Shelby Read at sread@cfjacksonhole.org.